

**Township Code Authority of Midland County**

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**Michigan Freedom of Information Act (FOIA), 1976 PA 442**

It is the public policy of the State of Michigan that all persons, except those persons incarcerated in state or local correctional facilities are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees, consistent with the FOIA. The people of Michigan shall be informed so that they may fully participate in the democratic process. MCL 15.231

Information requested by:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

Describe the public records requested as specifically as possible:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing this form, I am agreeing to the following fees:

Cost per copy shall be \$.10 plus labor costs incurred in 15-minute increments in duplication and mailing assessed at the hourly wage of the lowest paid employee of the Authority capable of retrieving and reproducing the information requested.

Payment must be received prior to issuance of documents.

Please make check payable to "Township Code Authority."

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\* OFFICE USE ONLY \*\*\*\*\*

Request Number: \_\_\_\_\_

Total Fees: \_\_\_\_\_ Payment: \_\_\_\_\_

Fulfilled by: \_\_\_\_\_ Date: \_\_\_\_\_